**MEETING NOTES**

Team Meeting 3.18.2024

**WHEN:** Monday March 18th @ 8:00 AM

**PURPOSE:** Discussing the Software Requirements Specification Document

**ATTENDANCE:** Spencer Rodenberg, Stephen Schmidt, Ben Stonestreet, Sophie Medallada

Kyle was unable to attend due to prior obligations.

Discussed missing a point on the last assignment, had to do with our chart and missing specifications.

Working our way backwards through the document, starting with sections 2 and 3 then working on 4, 5, and 1 later in the process to summarize our ideas.

Talked briefly about sections 2 and 3, getting everyone on the same page about what we want and writing notes for later.

Assigned tasks to different members of the group and set a goal date of our tasks being done by Friday.

Spencer and Ben: Section 2

Sophia and Stephen: Section 3

Kyle: Intro and Appendices

Concluded meeting.